



Provider Access Policy

Date approved: October 2019
Signed by Chair of Governors: Mr Nick Ager

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Date approved: October 2019
Signed by Headteacher: Mrs Kate Pereira

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Reviewed: November 2021
Next Review: November 2022



St John Fisher
Catholic High School

Policy and Procedures

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Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

A provider wishing to request access should contact:

Donna Maudsley, Careers Lead

donna.maudsley@stjohnfishersschool.org.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and / or their parents / carers Please contact our Careers Lead for any further information on this.

Premises and Facilities

The school will make suitable rooms available for events involving contact between a provider and students. The school will also make any standard AV equipment available. Requirements should be discussed in advance with the Careers Lead.

Providers can leave a copy of their prospectus in the Study Centre, where the Careers Hub is located. This is available to all students at break and lunch times.

Approved by the Governors:

Review Date: November 2022

Staff Member Responsible: AHT



Careers Provision at St John Fisher Catholic School



	Outline	Events
Exploring	In year 7 students will be given the opportunity to explore different job sectors. They will understand the transferable skills needed in the workplace and how to apply them. They will be shown how to use Unifrog and how to record activities and competencies.	<ul style="list-style-type: none"> Careers Assembly CEIAG Lessons via PSHE* Unifrog Launch Motivational Speaker Team Building Focus Day Careers Week events
Expanding	In year 8 students will be asked to expand their knowledge of careers and start to map their own education / career pathway. They will look at what requirements/qualifications are needed for different jobs, LMI information and jobs for the future. They will take a personality quiz which will help identify what careers might suit them!	<ul style="list-style-type: none"> Careers Assembly CEIAG lessons via PSHE* The Chocolate Challenge Focus Day Careers Week events
Deciding	In year 9 students will decide on their future pathway. They will learn about the post 14 and post 16 options that are available to them within school and locally. They will understand the importance of makes choices and they will be given the tools they need to make informed choices. They will map out their educational pathway understanding how they can achieve it. They will learn about resilience and how to deal with situations when they do not go as planned.	<ul style="list-style-type: none"> Careers Assembly CEIAG lessons via PSHE* 1-1 Careers Interview Yr. 9 Options Evening and Parents Information Evening Careers Week events
Experiencing	In year 10 students will gain an experience of the world of work. They will understand the process of finding and applying for a job. They will write a letter of application, CV and understand about their digital footprint. They will look at interview styles and techniques and take part in role play interviews. They will select and apply for a work experience post and complete a one-week placement.	<ul style="list-style-type: none"> Careers Assembly CEIAG lessons via PSHE* 1-1 Careers Interview Work Experience Advice with a Slice University Visit (UCP / ARU) Careers Week events
Securing	In year 11 students will secure their post 16 applications by applying the knowledge they gained in year 10 as part of their work experience. They will look in detail at the possibilities available to them for post 16 and at post 18. They will reassess their chosen pathway to ensure that they are on track. They will look at wider skills such as finance, budgeting and independent study. They will have the opportunity to discuss their post 16 pathway with both the Careers Advisor and a member of SLT.	<ul style="list-style-type: none"> Careers Assembly CEIAG lessons via PSHE* 1-1 Careers Interview Post 16 Evening and Parents Information Evening Advice with a Slice Post 16 Taster Day Interview with SLT / Mock Interview Day Careers Week events
Connecting	In year 12 and 13 the students will experience a range of post 18 options that are available them. They will learn how to connect with a range of organisations and the means that they need to do this. They will experience first hand different sectors within the world of work, visit universities and have the opportunity to learn about apprenticeships, finance and budgeting and other important life skills.	<ul style="list-style-type: none"> Careers Assembly Unifrog Launch and refresher Assessment Centre Focus Day (The Skills Service) 1-1 Careers Interview / Guidance Why University? Focus Day UCP UCP Taster Session afternoon Work placements Specific Subject Taster Days Apprenticeship Show UCAS Preparation Workshop Apprenticeships/Budgeting/Student Finance Focus Day
In addition to the above students also have access to:		
Plus	<ul style="list-style-type: none"> Independent Careers advice School Website with useful links Support through NEACO Future First Alumni Focus Days Additional transition support for SEND, disadvantaged and vulnerable students. <p>*see PSHE overview document</p>	<ul style="list-style-type: none"> Guidance on using and accessing Unifrog – online Careers platform Mentoring / Guidance from an Enterprise Advisor Is This Me: Café Brilliant Club Cadets Speakers for Schools Duke of Edinburgh Award Scheme